

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
May 9, 2022**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair.

Eddie Martinez		Kevin Ross	<i>present</i>
Greg Fair	<i>present</i>	Gary Wubbenhorst	
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Richard Flores	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	<i>present</i>
Ceri Davies	<i>present</i>	Maria Thorne	<i>present</i>

2. Approval of the 3-14-22 meeting minutes

Motion was made to approve minutes by David and was seconded by Ronald. Motion carried.

3. Citizen Comments

None

4. Items for individual consideration

a. Old business

None.

b. Clubhouse Update – Robert Basford

Greg asked that this item be skipped for the time being until Robert arrives.

The committee returned to discussing this item at 5:44pm.

Robert said that FGMA has been selected to do the redesign of the clubhouse.

They had an, introductory meeting, and a visit to the existing facility. They had two schematic design meetings to discuss initial square footage and general layout and are utilizing the feedback and research from the last designs.

Still looking at cost and feasibility of gutting the existing building for use as a pavilion or event facility. There will be a meeting on May 19th to get a closer design. They also put out a request for quotes (RFQ) for a construction manager at risk (CMAR).

Greg asked for clarification and Robert explained that the CMAR will assist in construction estimation, will work with the design team, assist with the creation of construction documents and bids, and will manage the construction. The bids will be opened early in June and results will be presented to council.

Robert and Matt encouraged committee members to submit ideas and images of things that they like from other clubhouses to help put together a vision bank.

The new building would be single story and would include the pro shop, bar grill, nice restrooms, kitchen, pro shop, office, and storage. The existing structure would be used for rentals, parties, events, tournaments, JVSO, bingo nights, watch parties, scouts, etc.

Jane commented that it would be good to have meeting rooms or recreation spaces

for smaller groups as well.

David asked why the committee has not been involved in the meetings with FGMA. Robert explained that they are still in the initial phases of design but that committee members are welcome to attend upcoming meetings. Robert said that they could do special meetings for the committee and that they could meet monthly instead of every other month for a while. There are no drawings at this time

The budget is not concrete yet, but they are trying to keep to 5.3 million. The CMAR will help determine the price per square footage. It may be possible to leave the existing structure as it is or as an open air pavilion and then maybe close it in later.

Ron asked if a target date for starting construction had been set and Robert stated that at this time they are looking to break ground in January or February 2023.

A construction company for the club house has not been selected, but the design company that was selected for the architectural designs has golf course club house experience.

The upcoming meetings with the design company will be on May 19, June 2, and on June 23. Greg asked that a notice be sent out to committee members.

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

Matt talked about the sluice motor system on the berm at number 6. He said that he is aware that it is an eyesore and that looking at options to getting it structured down for aesthetics and to prevent it from getting hit.

Matt reported that March and April revenues were very good. They had the best April in revenues from the pro shop at about a quarter of a million dollars. They also had about 52,000 rounds in that month. Weather was great. Income per round was about the same for the last two months.

Matt also commented that that they are a little too busy. The golf course can't handle so many games. They had over \$22,000 just on the driving range in April.

Matt said that they have begun phase 1 of the net project and they hope to have it done by Friday or Monday. He is hoping that they can get approved for phase 2. There are some beautification projects going on and the parks supervisor will help to get some landscaping done. The roundabout is looking good.

The course is going to be closed tomorrow for maintenance and major aerification of the greens. The course will also close on May 24th and will close bimonthly for the next 3 months to see if that will help to improve the condition of the course. They will need to determine if the improvement to the course is noticeable enough to offset the loss of revenue caused by closing bimonthly for maintenance. The maintenance plan for tomorrow includes aeration and also having a company come out to trim trees. The maintenance plan for May 24th will include sodding greens 5, 9, the back of 17, and other smaller places. They will rope off the newly sodded areas for 6 to 8 weeks until they are puttable.

Matt mentioned that they will be seeing some New Jersey rough areas on the golf course. They are putting them in for definition and in areas that are out of play. That will reduce the use of fertilizers and chemicals where they are not needed.

b. Golf Course Maintenance Report – Richard Flores

Richard talked about the first aerification of the year and said that they would be concentrating on aerating more this year. He mentioned that they will have a company come in to trim trees to allow for more sunlight onto the grass. The fairways were top dressed in April and they plan to top dress two more times this year.

They will also be adding soil amendments including gypsum to grow better root systems. The goal is to improve the greens that are thin. They will sod areas that are not filling in on the 24th

Richard mentioned the difficulty of spraying when it is too windy and he also described the plan to improve the tee boxes. The tees were over seeded with rye for the winter but the rye is still hanging on. They may just use dye next fall instead of rye. They plan to resize the tee boxes.

The course will be playable on Wednesday and they will be offering a \$10 discount on Wednesday and Thursday due to the treatments done on the course

Ron commented that number 9 is looking good and has recovered well. Greg asked when the pumps were going to be operational –Robert said that we are waiting on the electric meters. Greg also asked for water in the ball washers.

6. Future agenda items request

None

7. Next Meeting Date:

7-11-2022 at 5:30 pm

8. Adjournment

Greg asked for a motion to adjourn the meeting at 6:21 pm. The motion was made by Ron and was seconded by Jane